



Hispanic Internal Revenue Employees National Scholarship Award 2019

“Vision beyond what my eyes see today.”

Objectives

The purpose of the scholarship program is to assist an Internal Revenue Service employee and/or Other Qualified Applicant to obtain educational and career objectives through formal education at a post-secondary educational institution.

Eligibility Anyone may apply and is eligible **except:**

- Members of the HIRE National Scholarship Committee
- HIRE National Board members
- Immediate family members of the HIRE National Scholarship Committee and the HIRE National Board

Application Procedures

Successful applicants **must** submit the following:

1. Completed application form.
2. Answer the following two (2) essay questions:
 - **What is the most pressing challenge in your community and how will your education help your community address this challenge?**
 - **What are your short- and long-term Educational goals?**Your answers must meet the following requirements
 - i. Essay format
 - ii. Between 200 (minimum) and 350 (maximum) words
 - iii. Double-spaced
 - iv. Arial font size 12
3. Statement of educational goals as specified in the application (non-IRS applicants, only)
 - On a page separate from your essays, provide a statement indicating:
 - The highest level of education you have completed (by the due date of the application),
 - Your educational goal, and
 - Your long-term goal(s)
4. Copy of your CLP (Career Learning Plan), (IRS applicants, only)
5. Letter from applicant's local HIRE Chapter stating whether applicant is a member (for IRS employees) or has participated in the local HIRE Chapter activities.
6. Proof of enrollment/acceptance in a post-secondary educational institution
7. Copy of most recent Academic Transcript (must have grades and overall GPA).
8. Completed checksheet
9. Provide documents in the format specified in the checksheet
10. Proof of enrollment in a post-secondary educational institution in the 2019-2020 school year.

Applicants must follow instructions and timely submit requested items to be considered for a scholarship.



Criteria and Method of Selection

- The HIRE National Scholarship Committee will judge the essays and award scholarships as funds are available and subject only to further consideration, if any, by the HIRE National Board. The minimum amount per scholarship awarded will be \$500.
- The criteria the HIRE National Scholarship Committee will use to make its determinations will include:
 - Quality of Appearance including, but not limited to: (1) legibility of the application and essay and (2) spelling and grammar.
 - Persuasiveness of Discussion including, but not limited to: (1) whether the essays contains a reasonable discussion of the topic, (2) whether the discussion is persuasive, and (3) the overall quality of the essay.
 - Format and Structure of the Essays
 - Leadership/community service involvement: a) in the community b) through a HIRE chapter.
 - Intangible and Other Factors as Determined by the Judges
 - Submission of **ALL** required documents
 - Meet eligibility requirements

Application Deadline

Applications must be emailed and received no later than **midnight Sunday, August 11, 2019.** Scholarship recipients will be notified no later than September 9, 2019. Only scholarship recipients will be notified.

Email applications to Andy Matteo from Philadelphia HIRE Chapter at:
HIRE.National.Scholarship.n.Grant@gmail.com

Please identify HIRE National Scholarship in the subject line of your e-mail.



Hispanic Internal Revenue Employees National Scholarship Application

“Vision beyond what my eyes see today.”

Please type

Name:

Address

Home Telephone Number _____

Business or Work Telephone Number _____

Cell or Other Daytime Telephone Number _____

Email address _____

Are you an immediate family member of a member of either the HIRE National Scholarship Committee or the HIRE National Board? _____

Please note: Members of the HIRE National Scholarship Committee, the HIRE National Board, their immediate family members, and individuals that received a 2019 HIRE National Scholarship may not apply and are not eligible.

Are you a HIRE member (for IRS employees)? _____

Have you participated in any HIRE chapter activities (for non IRS applicants)? _____



Name _____

Hispanic Internal Revenue Employees National Scholarship Application: Checksheet

When submitting your application, please copy and paste this check sheet to the email.

Use checksheet to make sure you are submitting all the required documents and at the same time, to let us know what documents you are sending.

This Checksheet is part of the application.

Please send files as attachments to the email.

You should receive an email confirming receipt of application.

1. _____ Copied and pasted Checksheet to email.
2. _____ Attached file with application for the Hispanic Internal Revenue Employees National Scholarship in **Word** format.
3. _____ Attached file with essay question No.1 in **Word** format (200 to 350 words)
4. _____ Attached file with essay question No.2 in **Word** format (200 to 350 words)
5. _____ Attached file with proof of enrollment/acceptance in a post-secondary educational institution, preferably in PDF format.
6. _____ Attached file with copy of most recent Academic Transcript, preferably in PDF format.
7. _____ Non IRS applicants:
Highest level of education you have completed (by the due date of the application), your educational goal, and your long-term goal(s), in **PDF** or **Word** format.
IRS applicants:
A copy of your Career Learning Plan (CLP), in **PDF** or **Word** format.
8. _____ Letter from HIRE chapter or
_____ Non applicable
